

**The List of Creditors and the Mailing
Matrix: the Two May be Combined in a Single Document**

Fed. R. Bankr. P. 1007(a) requires a list of creditors and certain other entities (the so-called List of Creditors). By Local Rule, the court requires a mailing matrix prepared according to guidelines posted by the clerk for each entity listed on the List of Creditors. Those two documents - (1) the List of Creditors and (2) the Mailing Matrix - can be submitted as a single document, and this website provides a sample form of cover sheet to be used for that purpose.

The sample cover sheet is in pdf-fillable format.

Nevertheless, a debtor may file the List of Creditors as a document separate from the corresponding Mailing Matrix. In either case, the List of Creditors must be signed under penalty of perjury (or otherwise verified).